



NOTICE OF MEETING

EMPLOYMENT COMMITTEE

TUESDAY 2 OCTOBER 2012 AT 12:15PM

EXECUTIVE MEETING ROOM, FLOOR 3, GUILDHALL, PORTSMOUTH

Committee Members

Councillor Gerald Vernon-Jackson (Chair)
Councillor Leo Madden (Vice Chair)
Councillor Lynne Stagg
Councillor Rob Wood
Councillor Simon Boshier
Councillor Donna Jones

Standing Deputies:

Councillor Lee Hunt
Councillor Jason Fazackarley
Councillor Hugh Mason
Councillor Robert New
Councillor Steve Wemyss

Telephone enquiries to Vicki Plytas, Customer, Community & Democratic Services 023 9283 4058

Email: vicki.plytas@portsmouthcc.gov.uk

(NB This agenda should be retained for future reference with the Minutes of this meeting.)
Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: www.portsmouth.gov.uk

Deputations by members of the public may be made on any item where a decision is going to be taken. The request should be made in writing to the contact officer (above) by 12 noon of the working day before the meeting, and must include the purpose of the deputation (for example, for or against the recommendation). Email requests are accepted.

AGENDA

- 1 Apologies for Absence.
- 2 Declarations of Interests.

3 Minutes – 3 July 2012.

...

RECOMMENDED that the Minutes of the meeting of the Employment Committee held on 3 July 2012 be confirmed and signed by the Chair as a correct record.

4 Pension Auto Enrolment

...

The purpose of the report is to advise the Employment Committee of the new pension reform legislation covering auto enrolment and to seek approval to the following recommendations

RECOMMENDED that

(1) the City Council opts to use the transitional arrangements to defer the assessment of the existing workforce from 1 April 2013 to 30 September 2017.

(2) The City Council defers the eligibility to auto-enrolment for casual workers for 3 months from their commencement date.

(3) Members delegate administrative decision making on auto-enrolment to officers where issues are identified in the local authority working party meetings (see 3.7 of the report).

5 Proposal to bring pedal cycle mileage rate in line with HMRC rates

...

The purpose of the report is to report is to consider whether the Pedal Cycle Mileage rate should be brought into line with HMRC recommendations.

RECOMMENDED that members agree to lower the Pedal Cycle Mileage rate from 36.9p per mile to 20p per mile in line with HMRC recommended rate.

6 Buying Annual Leave Scheme for Employees

...

The purpose of this report is to provide Employment Committee with information to decide whether to implement a policy to allow employees to buy additional annual leave.

RECOMMENDED that Employment Committee:

(1)agree to implement this policy with effect from the annual leave year commencing 1 January 2013

(2)agree the draft policy document (attached as Appendix A)

(3)agree if buying of annual leave should be done so through salary sacrifice

(4)agree to actively support and promote the policy as an additional benefit to employees

7 Christmas Closure 2012

... The purpose of the report is to inform Employment Committee of the impact of a 1 day Christmas closure for 24th December 2012 (sandwich day)

RECOMMENDED that Employment Committee agree for Christmas Closure to be implemented for 24th December 2012.

8 Career Break Policy

... The purpose of the report is to recommend the removal of or amendment to the existing Career Break Policy

RECOMMENDED that Employment Committee:

(1)consider if the existing career break scheme should be permanently removed

(2)consider if the existing career break scheme should be replaced with an alternative career break scheme which terminates employment and no longer guarantees a post to return to

9 Date of next Employment Committee Meeting

The date of the next scheduled meeting is 6 December 2012 at 12.15pm.